**Namao School Council**

**&**

**Namao School Fundraising Association**

Monday, January 15th, 2024

**6:00 p.m. - Virtual**

**Members in attendance**

**Terri-Lynn England (NSC Chair)**

**Erin Pruden (NSFA Chair)**

**Erin Stoffelen (Vice Principal)**

**Leanne Schneider (NSFA Vice Chair)**

**Tasha Oatway-McLay (Trustee)**

**Amberly Ng-Paranich**

**Angela Wilson**

**Candice Norlander**

**Tina Daniels**

**Kirsten Marghella**

* **Call to order**

Meeting called to order by \_\_\_Terri-Lynn England \_\_ at \_\_6:02\_P.M.

* **Approval of November’s Minutes**

Motion to approve minutes of November’s meeting made by \_Amberly Ng-Paranich\_ seconded by \_\_\_\_\_Terri-Lynn\_\_\_\_\_\_

* **Meeting Decorum**
* *Engage fully by participating with active listening and keeping side conversations to a minimum. All opinions are welcome and valid. This is a safe place to have healthy conflict; be open to possibilities and perspectives. Please ask questions.*
* **Trustee Report** **Tasha Oatway-McLay**
* Summary of Board Activities
* Meeting with Dale Nally addressed the following:
  + CMR/IMR funding
    - Sturgeon School Division is currently looking at ~56 million in deferred maintenance costs (boilers, roofs, structure, etc.). Funds are allocated in envelopes; the envelopes when allocated are dedicated to certain projects.
  + Hwy 28A/28 and 37 – Roundabouts are in design phase and scheduled to be built within the current election cycle.
  + Legal Board Cooperation – Three schools in Legal with a population of less than 10,000 @ 40% capacity. Requested assistance with building a working relationship between the different school boards.
  + MLA advocate for trades program development.
  + Pre-K & Kinder Expo is being held at Four Winds and Redwater Schools on Jan 16&17.
  + In person stakeholder engagement sessions begin in Jan 2024 – Inviting parents to share input regarding what the division does well, what the division can improve upon.
    - Namao, Guthrie and Sturgeon Composite engagement night is Monday Feb. 5/24 @ 6pm in the Learning Commons of Sturgeon Composite.
* **Principal Report** **Iain Jamieson**

- Ms. Auger – Presentation

- Miss Wills – Presentation

- Mr. Bilodeau – Presentation

All three presentations moved to February’s in person meeting. Used the time to discuss Parking, vehicle congestion and student entry into the school:

Parking is limited, staff can park in all designated spaces. Concern there is not enough parking left for parents/guardians. Concern around parents picking up parking behind where busses load - potentially dangerous as children load onto buses, into vehicles and then busses and vehicles attempting to leave simultaneously.

Bus cancellation and other extenuating events – Schools doors remain locked in this extreme weather leaving parents and students standing outside. Mr. Jamieson to send out an email communication.

Busses drop students when they see admin. supervisors with the intention to leave quickly to help alleviate some of the parking lot and highway congestion.

Conversation ongoing, tabled to February.

* **NSC Chair Report** **Terri England**
* COSC (Council of School Councils) meeting – Update
  + Met with Mr. Conrad; discussion around engagement, events, brainstorming ASCE grant money uses – NSC has $200.00 remaining.
    - Eg. of an engaging event: Landing Trail School conducted PTI’s over two days in two different weeks which allowed for longer meetings, food trucks were brought in providing an opportunity for community to come together and be social.
  + Any parent engagement ideas please send to Terri-Lynn @ namaoschoolcouncil@gmail.com
* Staff Appreciation Lunch – Update
  + The food and appreciation notes were very much appreciated and much thanks to the people who made this happen. Total cost = $710.35 - $500 from NSFA, $210.35 from Namao School.
  + Mercer’s Catering provided delicious food – fabulous company to partner with.
  + Going forward – look into hosting an appreciation meal on a different date than December PD.
* Teacher Classroom Wish List – Update
  + Items presented the same day as the appreciation lunch. 19/20 teachers participated; there were some communications issues to iron out going forward.
  + The goal was to supply teachers with the items they typically buy out of pocket. The initiative was in collaboration with Namao School – all lists were checked over by admin. staff to ensure items could not be purchased within school budget guidelines.
  + Each participating teacher was granted $350.00 with individual invoices provided – please contact Terri-Lynn for more detailed information. Namao teachers purchased some very creative and engaging items – pop in and check out your child’s classroom.
* Pancake Breakfast – Update and Thank you!
  + Total cost of the event was $804.03 – a cost effective event with excellent engagement. Over 1000 pancakes + 20 GF pancakes were prepared. Leftover GF and sugar free syrup were donated to the collaborative classroom. Leftover oranges went home with volunteers. Excess coffee and supplies were donated to Jesse’s House in Morinville.
  + The leadership students were flexible, fully engaged and helped the whole event feel amazing.
* Family Skate (partnered with Ag Society) – Update
  + Took place on Dec. 27/23
  + Concession items: hotdogs, hamburgers, evening sold taco in a bag and the usual concession items.
  + Kaylee Reed secured a $100 grant to help purchase items that were given away for free (hot chocolate, coffee, bananas, and oranges.)
  + Sign up Genius worked great.
  + Going forward: need to increase visibility on socials, maybe utilize announcements, posters within the school, the Namao Highway sign, and a handout to go home with.
* Ag Society/Skate Parties – Update
  + Three more sessions scheduled for the 3rd Friday of the month from 3-5pm - stay tuned for any updates. NSFA is hoping to host concessions on these dates, thus requiring some volunteers.
* Chair Focus - Parents in School – Focus on promoting higher involvement in school - Looking to increase family involvement and commitment in our children’s education. The idea being student success is directly linked to parent involvement.
  + Terri-Lynn is going to launch an Instagram campaign alongside Mr. Jamison being visible and present.
  + Forward any ideas to Terri-Lynn – they can be added to the agenda for discussion.
* Clubs back in school – Parents help? -Students are requesting the restart of Clubs.
  + Is this something a Parent can facilitate with admin oversight?
    - Erin S. believes so – parents can submit a request and NSCFA will help facilitate communication and startup between administration and parents - Email: chair@nscfa.ca
* Movie Night – Pick date, movie, concession items
  + Will take place Friday March 1/24 – the movie will be Wish (if available) or Super Mario Brothers.
  + Smaller concession than the previous year – more snacking items, less food items.
  + Entrance costing and tallying will remain the same.
  + Candice N. to look into Cotton Candy.
  + Couch raffle – hoping to raffle 6 or 8
* **NSC Vice Chair Report** **Mike Schneider**
* **Current Fundraiser and Status** **Erin Pruden**
* Healthy Hunger – update
  + Nov 15th was Tim Hortons sales = $2205.30 Profit = $96.80
  + Nov 22nd was McDonalds sales = $2107.00 Profit = $129.75
  + Nov 29th was Opa sales = $1388.75 Profit = $47.55
  + Dec 6th was Pizza Hut sales = $2084.25 Profit = $117.25
  + Dec 13th was Boston Pizza sales = $1832.00 Profit = $235.50
  + Jan 10th was Tim Hortons sales= 1975.55 Profit = $88.30
  + Thank you to all the volunteers who show up week after week to keep this initiative thriving!
* Price increases are due to restaurants raising costing – any inquires please email Erin: [namaoschoolfundraising@gmail.com](mailto:namaoschoolfundraising@gmail.com)
* Art Cards fundraiser completed – update
  + Wrapped up and successful for a 1st time fundraiser. All items ordered were sent home the 1st week of Dec. Total funds raised = $1627.49 into the Big Project Allocation.
  + Notable is the ease of a fundraiser not involving parent pick up. The company was fantastic to work with. Erin would love to repeat this fundraiser in the future with K-6 and possibly with a Jr. High art class.
* Education Station fundraiser completed – update
  + Closed Dec. 15/23 – did not require volunteer time, no total raised as of this meeting, funds allocated to the Library.
* Christmas Concert 50/50 completed – update
  + Ran during the K-6 two concerts – afternoon concert raised $309.00, the evening concert raised $368.00 = total of 677.00 deposited into the Casino Account. Winner had to be in attendance to claim the prize (referred to as live bearer draw).
  + Thank you to Mr. Humphries – he was helpful and accommodating with the raffle taking place during the concert.
* **Fundraising Chair Report Erin Pruden**
* Ask from Jessica Detenshen – reached out after the teacher wish list initiative was wrapping up to see if she could be considered?
  + Discussion around available funds; minimum funds required to be held in allocations for future years.
  + Erin P. motions to spend a maximum of $100.00 for Ms. Detenshen’s Teachers Wish List. Funds to come from the Classroom Improvement allocation. All members in favor, motion is carried.
* Next fundraiser? Ideas? Sweetness Cookies, Bottle Drive, Soup?
  + Spring Carnival ideas – dunk tank, donation giveaways, hold it on a Saturday? PD day to encourage teacher presence – maybe a ½ of a PD day. A committee formed to parcel out different tasks and organization of numerous volunteers.
    - Lean into NSCFA’s partnerships with the Ag. Society, Dale Nally, Sturgeon County.
    - Discussion ongoing – tabled to February.
  + Sweetness Cookies – Coloring kits for cookies.
    - Kits come with all needed supplies and in many sizes – eg. $12 for 3, $20 for 6, $33 for 10. 35% profit, sell a minimum of $1500.00 to secure free delivery to the school. If not NSFA will figure out a pickup option.
    - Would like to put in place for an Easter or before Spring break handout. Orders can be online or paper. NSFA could promote at Movie Night. Sales would end March 5/24.
    - [www.coloringcookiekits.ca](http://www.coloringcookiekits.ca)
  + Sock Lady – Possibly during next round of PTI’s
  + Playground Maintenance – Primary Fundraising Focus, second is a swing set for the Jr. High outdoor area.
    - A playground inspection is scheduled for January 19/24 – council will have a better idea of costing once the inspection report is finalized.
    - Last year a buddy bench was approved for purchase at $1500.00 – Council could maybe revisit this idea, as the bench has not yet been purchased and the initiative seems to have stalled.
  + Growing Smiles – A popular product. Communication around delivery to make the school a priority drop off not end of day. Ideas to sell bonus material. NSCFA can use the square for interact payments.
* **Treasurer’s Report** **Erin Pruden/Terri England**
* General Account: $14,036.00
  + Big Project: $4,779.82
  + Outdoor: $3,814.80
  + Library: $0.00
  + Classroom: $1,094.70
  + NSFA Marketing Fund: $260.30
  + Nutrition Initiatives: $3,932.60
  + Sports Programing: $153.75
* Casino Account: $678.10 – funds have a two-year use expiry, need to spend 1st.
* Playground (Nutrition) Account: $0.00
* **Proposals**
* Skate Party Concession x 3 – weather dependent
  + Erin P. motions to use left over concession items up to, not exceeding $200.00, for the 3 planned skate party concession supplies. All members in favor, motion carried.
* **Important Dates**
* Jan 31 – PD Day, no school – (Wed)
* Feb 6 - Math Mania Family Math Night @ 6pm
* Feb 8-9 – Teacher’s Convention, no school
* Feb. 5/24 – Stakeholder Engagement @ Sturgeon Composite Learning Commons 6pm.

* **Next Meeting Date: February 12th, 2024 @ 6:00pm**
* Motion to adjourn at \_8:04P.M. made by \_\_\_Terri-Lynn England\_\_\_, seconded by\_Amberly Ng-Paranich\_\_.