



2-24400 HWY 37
STURGEON COUNTY AB
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Namao Electronic Use Policy

The advancement of technology continues to accelerate into the daily educational lives of our students. School is one of the important environments that students can learn to use technology for educational advancement, networking, and the innovation of ideas. We need to teach students how to **use technology appropriately**. Any student wishing to bring their wireless Personal Electronic Device (PED) to Namao must consent to the following:

1. Namao School does not guarantee the privacy or security of any item stored on or transmitted by any wireless PED.
2. The parent and student acknowledges that the wireless PED's may inadvertently or willfully connect to a cellular network or outside wireless access points through an unsecured connection, which may or may not result in data charges that Namao is not responsible for.
3. Namao School is not responsible for any loss or damage sustained to PED's. A student who brings their wireless PED's to school is personally responsible for the equipment as well as all security, maintenance and repair.
4. Students must store all PED's **in their lockers** unless they are instructed by a teacher to bring the devices to class for instructional purposes. At this time, cell phones are not permitted for personal use during the school day; however, teachers may allow students to use cell phones for instructional purposes.
5. While on school premises the expectation of appropriate internet use will be applicable. PED's are not to be used at recess or break times unless work is being completed in a supervised classroom or library.

6. Students using their personal laptops are required to have up-to-date antivirus software installed.

7. Namao School reserves the right to:

- Access an individuals' PED at any time
- Monitor all activity in person and electronically
- Deem what is appropriate and not appropriate
- Confiscate PED's that are used inappropriately or used during inappropriate times. (Parental contact and pick up of PED's may be required)

Unacceptable Use:

- Do not attempt to disable or bypass any system monitoring, filtering or other security measures.
- Do not waste or abuse school resources through unauthorized system use (such as online gaming, internet radio, downloading music, watching videos, participating in chat rooms, checking personal email, facebook or twitter accounts).
- Do not attempt to use hacking tools or search for serial numbers or cd keys to access software that does not belong to you.
- Do not attempt to access or have pornographic, sexually explicit or illegal content on PED's.
- Do not post threatening or abusive comments about individual, or post threat to anyone (blog, wiki, chat, email etc).
- Do not use proxy sites to circumvent the school's firewall.
- Do not violate fair use and copyright laws.
- Do not download music from peer-to-peer networks such as iTunes, Limewire, Kazaa, etc.
- Do not plug laptops' into the hard wired network ports. Laptops must be fully charged prior to bringing to school - Personal laptops must use wireless connectivity.
- Do not share networks usernames and passwords.
- Do not leave PED's unattended in hallways, classrooms, locker rooms, unlocked lockers etc.
- Do not upload pictures, audio or video recordings from the internet unless permission has been obtained from the teacher.
- Do not use PED's without teacher permission. Students must follow school and division guidelines at all times.

I have read the above **Namao Electronic Use Policy** and agree to adhere to all Namao School expectations and have my parents' permission to bring a **Personal Electronic Device (PED)** to school for academic purposes. This will be in effect for the period that I attend Namao School.

Student Name: _____

Student Signature: _____

Parent Name: _____

Parent Signature: _____

Date: _____

Homeroom: _____